

1Line is now accessible on certain mobile devices for Nominations and Confirmation functionality. This module explains the condensed version and features.



# Mobile

# **Table of Contents**

| mportant Information – Please Read | 3 -  |
|------------------------------------|------|
|                                    | 4 -  |
| ogging In                          | 4 -  |
| lobile Nominations                 | 7 -  |
| etrieve Nominations                | 8 -  |
| Confirmations                      | 10 - |
| ummary Quanities 1                 | 14 - |
| ogoff :                            | 15 - |

### Important Information – Please Read

The information provided herein is for informational purposes only and does not modify any provision in Gulfstream's FERC Gas Tariff. If a conflict exists between this information and Gulfstream's FERC Gas Tariff, the provisions in Gulfstream's FERC Gas Tariff apply. Gulfstream makes no representation or warranty as to the completeness or accuracy of this information. Gulfstream shall not be liable for any informational errors, incompleteness, or delays, or for any actions taken in reliance on this information.

To review the tariff language specific to any topic, go to <u>Gulfstream's Informational</u> <u>Postings page</u>, and select **Tariff** from the left hand navigation menu.

# Mobile 1Line

### Introduction

This training module is designed to give you an overview of the nominations and confirmation process now available on smartphones and tablets. The nomination process is how those who want to transport gas request space on the pipeline. 1Line users have the ability to retrieve and edit nominations.

Confirmations represent the operator's approval of the submitted nominations across locations with regard to parties, contracts and volumes. Confirmation is the process by which operators confirm nominated volumes of gas at a given location. The locations can be any allocatable point along the pipeline such as interconnects or city gates. Gulfstream's confirmation cycles include the four NAESB standard cycles which are Timely, Evening, Intraday 1 (12 PM Flow) and Intraday 2 (8 PM Flow).

### Logging In

#### To login to 1Line Mobile:

- 1. Open the browser on the mobile device (e.g. Safari for the iPhone).
- 2. In the address bar, enter <u>www.1line.williams.com</u>.
- 3. Under Gulfstream, click on "Customer Activities" to access the login screen.



| III. Verizon 3G          | 18:37          | ٥       | 🖇 55 % 💶   |
|--------------------------|----------------|---------|------------|
| Williams                 | 1Line Mobile   | e Login |            |
| www.1linetraining        | .william 🖒     | Goo     | gle        |
| Welcome to 1Line Mobile. | Please login b | elow.   | 04/02/2012 |
| * User ID:               |                |         |            |
| * Password:              |                |         |            |
| Desktop Version:         | $\bigcirc$     |         |            |
| Remember Me:             | Login          |         |            |
| Change Password          |                |         | >          |
| Reset Password           |                |         | >          |
|                          | $\frown$       |         |            |
|                          |                | m       | 2          |

4. Once the login screen has loaded, setting a shortcut by using "Add Bookmark" and/or "Add to Home Screen" could save time in the future. To do so, touch the icon and the following menu will appear:

| TSDAvgAveskii Turess-00/030011                    |
|---|
| Add Bookmark                                      |
| Add to Reading List                               |
| Add to Home Screen                                |
| Mail Link to this Page                            |
| Tweet   |
| Print   |
| Monthly Commodity Involces for February are Final |
| Cancel  |

5. Enter the User ID and Password, and press Login.

6. For those customers who perform business functions for other pipelines (role specific), users will have the option of selecting those pipelines with the **Change Pipeline** navigation.

|   | ••••• Verizon | 3G        | 10:18      | ● ≯    | 91 % 🚍    |
|---|---------------|-----------|------------|--------|-----------|
|   |               | William   | ns 1Line N | lobile |           |
|   | www.1lin      | etraining | .willian C | Googl  | e         |
|   | Gulfstream    | - 0177387 | 746        | 0      | 3/26/2012 |
|   | Gulistrea     |           |            | 1      | Logoff    |
|   | Home          |           |            |        |           |
|   | Nomination    | <u>15</u> |            |        | >         |
| ( | Change Pi     | peline    |            |        | >         |
|   |               |           |            |        |           |
|   |               |           |            | m      | 2         |

7. Choose the applicable pipeline.

| Verizon 3G         | 14:05        | ◎ 🖇 71 | % 🚍   |
|--------------------|--------------|--------|-------|
| 🔒 Willia           | ams 1Line Mo | obile  |       |
| www.1linelogin.v   | williams. 🖒  | Google |       |
| Gulfstream - 01773 | 38746        | 04/27  | /2012 |
| Gulistream         |              |        |       |
| Home > Change      | Pipeline     |        |       |
| Cardinal           |              |        | >     |
| <u>Transco</u>     |              |        | >     |
| Pine Needle        |              |        | >     |
|                    |              |        | 3     |

8. To return to the 'Home' screen, either tap <u>Home</u> hyperlink or tap the <u>Back</u> icon in the green menu banner.

**Note**: **DO NOT** use the  $\blacksquare$  or  $\triangleright$  icon buttons inherent to the browser. It will cause your session to expire.

### **Mobile Nominations**

Similar to the full desktop version, the navigation reference to "Nominations" includes both Nominations and Confirmations. Selecting **Nominations** will navigate the user to the next available menu.



As you navigate into Nominations, a new menu will appear allowing the user to select **Nomination** or **Confirmations**.



### **Retrieve Nominations**



- 1. To access nominations, select **Retrieve Nominations**.
- 2. Input the following data:
  - Begin Gas Flow Date: Only one day will be shown per retrieval.
  - Transaction Type: The default setting will be TT 01, however, multiple transaction types can be entered separated by commas.

Optional Filters:

- Service Requester Contract
- Receipt Location Prop
- Deliver Location Prop
- Package ID
- Service Requester Prop (Service Requester Name will populate automatically after entering Svc Req Name).
- Filter Out Zero Quantity: Default is set to "Yes"

| Begin Gas Flow Dat   | te: 03/27/2012                 |  |  |  |
|----------------------|--------------------------------|--|--|--|
| Transaction Type:    | 01                             |  |  |  |
| Svc Req K:           | Contract number                |  |  |  |
| Rec Loc Prop:        | Rec Loc Prop: Receipt Location |  |  |  |
| Del Loc Prop:        | Delivery Location              |  |  |  |
| Package ID:          | Package Id                     |  |  |  |
| Svc Req Prop: BA Id  |                                |  |  |  |
| Svc Req Name:        |                                |  |  |  |
| Filter Out Zero Qty: |                                |  |  |  |
| Retrieve Cancel      |                                |  |  |  |
|                      | 2 🗘 🖸                          |  |  |  |

- 3. Once all desired fields are complete, select **Retrieve**. Up to 250 nominations can be retrieved per search.
- 4. A list of nomination records will be shown.
- 5. To **Edit Nomination** details, select the desired Contract Number.

| Verizon 30                        | G 14                         | 4:05                       | *                 |
|-----------------------------------|------------------------------|----------------------------|-------------------|
| Back                              |                              |                            |                   |
| Home > Non                        | ninations                    | > Nomin                    | nation >          |
| Nominations                       | > Nomina                     | ation Rec                  | ords              |
| Svc Reg K                         | Rec Loc                      | Del Loc                    | Up K              |
| Package ID                        | Prop<br>Name<br>Rec Qty      | Prop<br>Name<br>Del Qty    | Dn K              |
| 3000040<br>XYZ COMPANY<br>TEST 10 | 9002960<br>Coden -<br>1023   | 8205183<br>FGT Har<br>1000 | 654321<br>3000040 |
| 3000040<br>XYZ COMPANY<br>TEST 9  | 8205179<br>DEFS<br>Mo<br>921 | 8205183<br>FGT Har<br>900  | 123456<br>3000040 |
| 3000040<br>XYZ COMPANY<br>TEST 8  | 8205179<br>DEFS<br>Mo        | 8205183<br>FGT Har<br>800  | 654321<br>3000040 |
|                                   | 818                          |                            |                   |

6. All Path Fields in the nomination are editable. Select **Validate** to check for any errors, or **Submit** to submit the nomination. Press **Cancel** to return to the list of nomination records.

| nt_Verizon 3G 14:35  | \$ 76 % 🚍                       | HI Verizon 3G 14:35  | 🔰 76 % 🚍       | HL_Verizon 3G 14:35 | * 76% 🚍   |
|--|---------------------------------|----------------------|----------------|---------------------|-----------|
| 4 Back   | Logoff                          | Up K:                | 123456         | Beg Time            | 09:00     |
| Home > Nominations > Nomina<br>Nominations > Nomination Reco | ation > Retrieve<br>ords > Edit | Dn K:                | 3000040        | End Time            | 09:00     |
| Prev (2 of 10) Next  |                                 | Package ID: XYZ C    | COMPANY TEST 9 | Rec Rank:           | 1         |
| Path Fields  |                                 | Nom Fields           |                | Del Rank:           | 1         |
| Transaction Type:  | 01                              | Begin Gas Flow Date: | 04/01/2012     | Rec Qty:            | 921       |
| Svc Req K:   | 3000040                         | End Gas Flow Date:   | 04/30/2012     | Del Qty:            | 900       |
| Rec Loc Prop:  | 8205179                         | Beg Time             | 09:00          | Nom Status:         | Submitted |
| Del Loc Prop:  | 8205183                         | End Time             | 09:00          | Prey (2 of 10) Next |           |
| Up ID Prop:  | 0                               | Rec Rank:            | 1              | Submit Validate     | Override  |
| Dn ID Prop:  | 990001                          | Del Rank:            | 1              | Cance               | D         |
| 1<br>1<br>1  | 11 2                            | < > C                | 00 E           | < > E               |           |

### Confirmations

Return to the **Nominations** screen by choosing Nominations on the breadcrumb path at the top of the screen or navigate using the **Back** button.



1. Select **Confirmations** from the Nominations screen.

2. Select **Confirmation Transaction Level** (users will only be allowed to confirm at the transaction level using Mobile 1Line).



3. Enter Location ID, Begin and End flow date and cycle of desired confirmation. Select the **Retrieve** button.

| •••• Verizon 3G                 | 14:50          | o 🖇 68 % 💶   |  |  |
|---------------------------------|----------------|--------------|--|--|
|                                 |                | Logoff       |  |  |
| Home > Nominat                  | tions > Confir | mations >    |  |  |
| Confirmation Tran               | saction Level  |              |  |  |
| * Loc Prop/Nar                  | me: Enter a l  | ocation Id   |  |  |
| * Begin Date:                   |                | 04/27/2012   |  |  |
| End Date:                       |                | 04/27/2012   |  |  |
| * Cycle:<br>Cycle Indicator     | F              | low Time 4pr |  |  |
| Filter out Zero Qty nominations |                |              |  |  |
| Re                              | etrieve        | el           |  |  |
|                                 |                |              |  |  |

4. From the list of retrieved transactions, select the desired transaction by clicking on the Service Requester Contract.

| •••• Veriz               | zon <mark>3G</mark> | 14:53             |        | • *    | 67 % 💶   |
|--------------------------|---------------------|-------------------|--------|--------|----------|
|                          | Wil                 | liams 1Line       | Mobi   | le     |          |
| www.                     | 1linetrain          | ing.william       | Ċ (    | Google | •        |
| <ul> <li>Back</li> </ul> |                     |                   |        |        | Logoff   |
| Home 3                   | > <u>Nomina</u>     | ations > <u>C</u> | onfirm | ations | >        |
| Confirm                  | ation Trar          | nsaction Le       | vel >  | Transa | iction   |
| Records                  | 6                   |                   |        |        |          |
| Loc Pr<br>Begin          | op/Name<br>Date:    | e: 9006642<br>End | 2/ZYX  | LDC C  | orp      |
| 04/28/2                  | 012                 |                   |        | 04/20/ | 2012     |
| Cycle:                   | TIMELY              | true              | r Zero |        | ioms:    |
| <u>Summa</u>             | ary Quant           | ities             |        |        | >        |
| Total Re                 | cords Retu          | ırned 10          |        |        |          |
| Svc                      | Conf                | Pkg ID            | Nom    | Sched  | Confirme |
| Req K                    | Req<br>Name         |                   |        |        |          |
| 3000040                  | XYZ LDC<br>Company  | XYZ<br>COMPANY    | 900    | 900    | 900      |
|                          |                     |                   | Ĺ      | n      | 4        |

5. Review the details of the transaction and proceed to the bottom of the page to review the Quantities for Selected Cycle.

(

|                          | n 3G      | 14:53                  | ● 🖇 Θ            | 67 % 📑 |
|--------------------------|-----------|------------------------|------------------|--------|
| <ul> <li>Back</li> </ul> |           |                        |                  | Logoff |
| <u>Home</u> >            | Nomina    | ations > <u>Confir</u> | mations >        | ~      |
| Confirmat                | ion Trai  | nsaction Level         | > <u>Transac</u> | ction  |
| Records                  | > Tran    | saction Details        |                  |        |
| Loc Prop                 | /Name     | : 9006642/ZY           | X LDC Co         | orp    |
| Begin Da                 | ate:      | End Dat                | e: 04/28/2       | 2012   |
| Cycle: TI                | IMELY     | Filter Ze<br>true      | ero Qty No       | oms:   |
| Prev                     | (1 of 10  | ) <u>Next</u> 🕨        |                  |        |
| Nomination               | n Confirm | nation Information     | ı                |        |
| Svc Req K:               |           | 3000040                |                  |        |
| Begin Flow               | Date:     | 04/17/2012             |                  |        |
| End Flow Da              | ate:      | 04/30/2012             |                  |        |
| K Flo:                   |           | D                      |                  |        |
| Up/Dn/ID/Na              | ame:      | 990001 / XYZ LDC       | Company          |        |
| Up/Down K:               |           | 3000040                |                  |        |
| Svc Req Pro<br>Req:      | op/Sve    | 990001 / 6667778       | 88               |        |
| Svc Req Na               | me:       | XYZ LDC Compar         | ıy               |        |
| Pka ID:                  |           | XYZ COMPANY T          | EST 9            |        |
|                          |           |                        | m                | 4      |

6. Enter the desired confirmed volume, select a Reduction Reason (if applicable), and select the **Confirm** button. The Subsequent Cycle indicator is defaulted to No.

| Verizon 3G                  | 14:54            | • * | 67 % 💶 |
|-----------------------------|------------------|-----|--------|
| Quantities for Sele         | cted Cycle       |     |        |
| Prev Sched:                 | 900              |     |        |
| Nom:                        | 900              |     |        |
| Sched:                      | 900              |     |        |
| Confirmed:                  |                  |     | >      |
| Reduction Reason:           |                  |     |        |
| Subsequent Cycle:           | Υv               |     |        |
| Inter Cycle (Y/N):          | Ν                |     |        |
| Cycle (Intra TD1-<br>TD16): |                  |     |        |
| Last Confirmed at           | This Level       |     |        |
| Date / Time:                |                  |     |        |
| Name:                       |                  |     |        |
| Affected Location           |                  |     |        |
| Affected Loc Prop:          | 8205179          |     |        |
| Confirm<br>Prev (1 of 1)    | 0) <u>Next</u> 🕨 |     |        |
| $\checkmark$                |                  | £   | 4      |

7. A notification and timestamp will appear once the transaction has been confirmed.

| ••••• Verizon 3G             | 14:56                  |        | 67 % 💶   |  |  |  |
|------------------------------|------------------------|--------|--|--|--|--|
| Sched:                       | 900                    |        |  |  |  |  |
| Confirmed:                   | 900                    |        |  |  |  |  |
| Reduction Reason:            |                        |        |  |  |  |  |
| Subsequent Cycle:            | Υv                     |        |  |  |  |  |
| Inter Cycle (Y/N):           | Ν                      |        |  |  |  |  |
| Cycle (Intra TD1-<br>TD16):  |                        |        |  |  |  |  |
| Last Confirmed at This Level |                        |        |  |  |  |  |
| Date / Time:                 | Fri Apr 27 14:55:49 CE | OT 201 | 12   |  |  |  |
| Name:                        | UE09860                |        |  |  |  |  |
| Affected Location            |                        |        |  |  |  |  |
| Affected Loc Prop:           | 8205179                |        |  |  |  |  |
| Confirm                      |                        |        |  |  |  |  |
| Transaction succes           | sfully confirmed.      | _      |  |  |  |  |
| Transaction su               | uccessfully confir     | med    | $\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{$ |  |  |  |
| Prev (1 of 10)               | )) <u>Next</u> 🕨       |        |  |  |  |  |
| $\checkmark$                 | <b>1</b>               | ב      | 4  |  |  |  |

### **Summary Quantities**

1. From the list of retrieved transactions, select **Summary Quantities** to see Previous Scheduled Quantity, Current Nominated, Scheduled, and Confirmed Quantities.

|           | •••• Veriz  | on <mark>3G</mark> | 14:53          |     | • *   | 67 % 💶   |  |  |  |
|-----------|---|--------------------|----------------|-----|-------|----------|--|--|--|
|           | Williams 1Line Mobile   |                    |                |     |       |          |  |  |  |
|           | www.1linetraining.willian C Google  |                    |                |     |       |          |  |  |  |
|           | <ul> <li>Back</li> </ul>  |                    |                |     |       | Logoff   |  |  |  |
|           | Home > Nominations > Confirmations >  |                    |                |     |       |          |  |  |  |
|           | Confirmation Transaction Level > Transaction<br>Records<br>Loc Prop/Name: 9006642/ZYX LDC Corp<br>Begin Date:<br>04/28/2012<br>End Date: 04/28/2012 |                    |                |     |       |          |  |  |  |
|           |   |                    |                |     |       |          |  |  |  |
|           |   |                    |                |     |       |          |  |  |  |
|           |   |                    |                |     |       |          |  |  |  |
|           | Cycle: TIMELY Filter Zero Qty Noms:<br>true   |                    |                |     |       |          |  |  |  |
| $\langle$ | Summary Quantities  |                    |                |     |       |          |  |  |  |
|           | Total Records Returned 10   |                    |                |     |       |          |  |  |  |
|           | Svc   | Conf               | Pkg ID         | Nom | Sched | Confirme |  |  |  |
|           | Req K   | Req<br>Name        |                |     |       |          |  |  |  |
|           | 3000040   | XYZ LDC<br>Company | XYZ<br>COMPANY | 900 | 900   | 900      |  |  |  |
|           |   |                    |                | F   | n     | 4        |  |  |  |

2. View Summary Quantities then select **Back** to return to the previous screen.



# Logoff

Once all desired nominations are confirmed, select the **Logoff** button in the top right corner to log out of the system.

|  | 3G        | 14:             | 53           | 0        | * 6        | 7%     |  |
|--|-----------|-----------------|--------------|----------|------------|--------|--|
| <ul> <li>Back</li> </ul>                     |           |                 |              |          |            | Logoff |  |
| Home > N                                     | lomina    | tions >         | <u>Confi</u> | rmation  | <u>s</u> > |        |  |
| Confirmation Transaction Level > Transaction |           |                 |              |          |            |        |  |
| Records > Transaction Details                |           |                 |              |          |            |        |  |
| Loc Prop/                                    | Name      | : 90066         | 642/ZY       | X LDC    | Co         | rp     |  |
| Begin Dat<br>04/28/2012                      | e:        | E               | nd Dat       | te: 04/2 | 28/2       | 012    |  |
| Cycle: TIM                                   | -<br>IELY | Fi<br>tru       | lter Ze      | ero Qty  | No         | ms:    |  |
| Prev   | (1 of 10  | ) <u>Next</u>   | •            |          |            |        |  |
| Nomination Confirmation Information          |           |                 |              |          |            |        |  |
| Svc Req K:                                   |           | 3000040         |              |          |            |        |  |
| Begin Flow D                                 | ate:      | 04/17/20        | 12           |          |            |        |  |
| End Flow Dat                                 | e:        | 04/30/20        | 12           |          |            |        |  |
| K Flo:                                       |           | D               |              |          |            |        |  |
| Up/Dn/ID/Nam                                 | ne:       | 990001 /        | XYZ LD(      | C Compar | ıy         |        |  |
| Up/Down K:                                   |           | 3000040         |              |          |            |        |  |
| Svc Req Prop<br>Req:                         | /Sve      | 990001 /        | 6667778      | 88       |            |        |  |
| Svc Req Nam                                  | e:        | XYZ LDC Company |              |          |            |        |  |
| Pka ID:                                      |           | XYZ CON         | /PANY 1      | EST 9    |            |        |  |
| -  |           | Ľ               | 2            | m        |            | 4      |  |